

Report to:	HEALTHWATCH BLACKPOOL
Relevant Officer:	Mark Towers, Company Secretary
Date of Meeting	12 July 2016

WRITTEN RESOLUTION – FINAL ACCOUNTS

1.0 Purpose of the report:

1.1 This report is for information and update as the written resolution was agreed by Board members in June 2016.

2.0 Recommendation(s):

2.1 To note that the written resolution was agreed and the relevant information updated at Companies House.

3.0 Reason for Recommendations

3.1 To provide feedback to Members on the written resolution undertaken between the last meeting and this meeting.

4.0 Purpose of the Written Resolution

4.1 It had come to light that the accounts the Board had agreed at the meeting on 24 March had a page, which had not been updated from the previous year in relation to the achievements of the Company. Following discussion with the Chairman, Mary Whyham and the new Chief Executive of Empowerment, Michelle Smith, this page has now been updated. Board Members were supplied with the incorrect text and the amended text and the changes were agreed unanimously by Board members.

4.2 There were no changes to the accounts themselves and all the financial statements were the same and are correct.

4.3 The written resolution which was agreed is attached at Appendix 7(a). The accounts were due at Companies House by 15 June 2016 and this was achieved.

List of Appendices:

Appendix 7(a) – Written Resolution

7.0 Financial and Legal considerations:

7.1 The annual accounts had to be submitted to Companies House by 15 June 2015 and the Board's agreement on these was required prior to that date.

**8.0 Other considerations:
(Performance, Risk, Human Resource and Equalities)**

8.1 None.

9.0 Consultation with Volunteers (if appropriate)

9.1 No consultation was appropriate with this report.